



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)

Karigari Bhavan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160

Memo no. WBSCTVESD/TED/2020-2021/1750

Dated : 21.09.2020

Notice Inviting Tender (NIT)

Subject : “ Seeking sealed Tenders for Garden Maintenance of Created Landscaping & Plantation Work at Karigari Bhawan, Newtown-Raiarhat “

The Competent authority of the Council [for the sake of brevity hereinafter referred to as WBSCT&VE&SD invites sealed quotations for Garden Maintenance of Created Landscaping & Plantation Work at Karigari Bhawan, Newtown-Raiarhat.

In view of above, bonafide & reputed bidders are hereby requested to submit tenders as per the specification, given as under :

Scope of Work:

Garden Maintenance of Created Landscaping & Plantation Work of Karigori Bhawan, Newtown Rajarhat, Kolkata 700 160 for a period of 1 Year.

Submission of Bid:

Envelop for Technical Bid is to be submitted along with the Bid:

A:

- i) Valid Trade License
- ii) PAN Card of Company
- iii) Professional Tax Clearance Certificate
- iv) GST Registration Certificate.
- v) Credential of Similar Kind of Work

B: An EMD amounting Rs. 5,000/- (Rupees Five Thousand only is to be submitted in form of Demand Draft favouring WBSCT&VE&SD payable at Kolkata.

Another envelop as “Financial Bid” shall contain the Financial Bids with the “Garden Maintenance of Created Landscaping & Plantation Work” as per Scope of Work mentioned in NIT Inclusive all Charges etc.” No other charges will be borne by this Council.

Sealed Quotations with both envelops mentioned above should be submitted super-scribing “Bid for Garden Maintenance of Created Landscaping & Plantation Work” and positively be placed in the Tender box located at 4th Floor WBSCT&VE&SD office. The bid should be addressed to the CAO, WBSCT&VE&SD at above mentioned address on or before 05/10/2020 at 4.00 p.m. This office shall not be responsible for any delay in postal transit. No bid shall be accepted after the due date and time. The notification is available at our Council’s website www.webscte.co.in which may be downloaded and submitted to this office.

The Council reserves the right to cancel any or all the tenders if so required without assigning any reason thereof.

**Chief Administrative Officer,
WBSCT&VE&SD**

Annexure- I
APPLICATION FORM

To

The Chief Administrative Officer,
West Bengal State Council of Technical & Vocational Education & Skill Development.
Karigori Bhavan, 4th Floor,
Plot No. B/7, Action Area-III, Rajarhat, Newtown, Kolkata-700 160

Sub:- Notice Inviting Tender for Garden Maintenance of Created Landscaping & Plantation Work
at Karigari Bhawan, Newtown-Rairarhat

Ref:- N.I.T. No vide Memo no. WBSCTVESD/TED/2020-2021/1750 Dated : 24.08.2020

Sir,

Having examined the pre-qualification documents , I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of -----
in the capacity of -----duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of

Firms for Application and for completion of the contract documents is attached herewith.

We are interested in providing the personnel services mentioned in the Bill of Quantities.

We understand that:

(a) Tendering Authority can amend the scope & value of the contract bid under this project.

(b) Tendering Authority reserves the right to reject any/all applications without assigning any reason thereof.

RATES SHOULD BE QUOTED AS PER THE FOLLOWING TABLE (Grand Total of rate quoted should not exceed Rs. 5 Lakhs)

Sl. No	Description	No. of unit	Unit	Rates Offered in Rupees	Total Amount in Rs.
1.	Cost of regular maintenance by watering, mowing of grass, grass cutting, removing of garbage, sweeping, pruning, hedge cutting forking of soil manuring raised of season flower in bed etc. Total Area=3514.35 Sq mt.	Month	12		
2.	Cost of infilling of damaged greenery portion within entire landscaped area.	Lumpsum			
3.	Cost of engaging necessary garden accessories e.g. bushes cutter, secateurs, kodal, khurpi etc.	Month	12		
4.	Cost of supply organic manure, insecticides, fungicides and growth hormones etc. including fuel charges for machines.	Month	12		
5.	Cost of creation season flower bed including supply of plants and necessary arrangements complete on contact	Times (Seasons)	4		
6.	Cost of supply decorative potted plants including loading-unloading and carriage up to the site on contact.	Nos.	200		
7.	Cost of supply PVC pipe for watering purpose etc. 8 bundle.	Times	2		
Grand Total (Rs.)					

Date : _____

Signature of applicant including title
& capacity in which application is made.